

Newham Adult Learning Service

# **NALS Advisory Board: Agenda 09-06-2020**



# Agenda

Meeting: NALS Advisory Board  
Date/Time: 4.30pm: Tuesday 9<sup>th</sup> June 2020  
Venue: Zoom Meeting  
Chair: John Hartley  
Minutes: TBC

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Topic	Presenter	Times
Information: <ul style="list-style-type: none"><li>• Housekeeping</li><li>• Apologies<ul style="list-style-type: none"><li>○ Ayse Lacy (tutor rep) CV19</li><li>○ Val Reid work</li><li>○ Margaret Almond- work</li></ul></li></ul>	Angelique Grygorcewicz-Townsend	4.30pm
Information: <ul style="list-style-type: none"><li>• Welcome &amp; introduction to new members<ul style="list-style-type: none"><li>○ Ayse Lacy- Unfortunately awaiting results for Cv19 test</li></ul></li><li>• Minutes of last meeting</li></ul>	John Hartley	4.35pm
<ul style="list-style-type: none"><li>• Service update</li></ul>	Angelique Grygorcewicz-Townsend	4.50pm
<ul style="list-style-type: none"><li>• Open learning update</li><li>• Live learning update (Bid with GLA)</li></ul>	Sara McCann	5.30pm
<ul style="list-style-type: none"><li>• Zoom and streaming update including plan for September</li></ul>	Mark Townsend	6.05pm
<ul style="list-style-type: none"><li>• AOB</li><li>• Plenary</li></ul>	John Hartley	6.20pm

**NALS Advisory Board**  
**Minutes**  
**03-02-2020 @ Beckton Globe**  
**Time: 6pm-8pm**

SAR & DOT

- Both documents were reviewed and were in line with the Ofsted report
- AG addressed key recommendations and explained how they would be tackled in the academic year
- There was a quick recap of the administration of the actions and moderation and review through the timetable of service meetings

Ofsted

- The board congratulated the service on their achievement
- AG highlighted the key areas of developments, actions already taken and planned
- JH talked about the role of the Advisory Board as a result of the Ofsted inspection and it was agreed that further development of the role would initially be through Learning walks and surgeries

LW update

- SMC updated the Board on the LW done by managers, CLs and the TCT, the findings and the actions taken as a result
- JH & SMC talked about the developments of the Advisory board planned LWs

Advisory Board Surgeries

- AG highlighted the purpose
- The Board agreed members involvement
- The Board agreed the focus of surgeries to be around health & wellbeing
- The Board agreed dates/ venues

Advisory Board membership

- AG suggested another staff & learner election process, the board agreed. It was also agreed that if we couldn't do this that AG would approach a number of staff and see if any would be available/ interested
- There was a discussion about attendance
- It was agreed that the Cllr representation should change to the current portfolio holder
- It was agreed to have a full discussion of membership at another meeting. AG would make a proposal and the board could discuss and advise.

AOB